

Rugby & Northampton Athletics Club: General Committee Meeting

Date: Monday 8 April 2013

Venue: Creaton

Present: Mark Exley, Terry Egan, Mary Akiens, Tim Merrey, Joe Horsley, Paul Cooper, Terry Akiens, Anne-Marie Williamson and Jim Elder

By Invitation None

Apologies: Trish Garner

1. Matters arising

- 1.1 Club Kit Supplies:** There are reported problems with orders over 4 weeks old not arriving at Northampton. A-M to contact suppliers
- 1.2 Sixfields Track Inspection:** The poor weather since the inspection meant that the repairs have yet to be carried out. A dry day with a temperature above 10C was needed.
- 1.3 Admin Support:** Job descriptions and contact with the prospective support staff was still outstanding.
- 1.4 Track and Field:** Meeting still to be arranged.
- 1.5 Cross Country presentation night:** Andy Byrd arranging and being held on 26 April.
- 1.6 Cash accountability at both club sites:** Receipt books are now provided at both sites
- 1.7 Rugby Clubhouse kitchen upgrade:** revised spend agreed.
- 1.8 Rugby- Advert in Council Tax Booklet:** compromise payment of £250 agreed.
- 1.9 Elite Athletes:** Discussion over future of this held. Agreed to retain as suggested by TE for this year and to review in October/November for 2014 season.
- 1.10 Sixfields Toilets:** gents wrecked by footballers recently. Football club needs to address.
- 1.11 Sixfields Long Jump Covers:** the metal covers which do not actually work on the site are to be removed by DG.

2. Finance

- 2.1 March 2013 transactions:** reviewed and noted. Major spends £1700 for National XC champs in Sunderland, not a regular expense as not always as far away.
- 2.2 Year to date accounts for 2013:** noted
- 2.3 Subscriptions against budget graph:** noted
- 2.4 Preliminary Budget for 2013:** PC/TM progressing with building budget.
- 2.5 Expenditure Requests:**
 - a) **Equipment for Northampton site (DG)** – Agreed. JH said that an inventory of all equipment at both sites was needed so that we can monitor loss/damage and ensure that we only buy what is actually needed.
 - b) **Request for 5 sets of starting blocks for Rugby track-** cost details required
- 2.6 Rugby Santa run:** money still outstanding from online bookings, likely to only break even as lots of Santa suits left for next year. Price for 2013 must be realistic to cover costs and make a profit for the club
- 2.7 Rugby Shop:** Northampton shop has a simple spreadsheet to record expenditure and sales. Copy to be provided to PC so that Rugby shop can provide the same level of information.
- 2.8 Rugby Clubhouse Kitchen Upgrade:** Revised spend agreed through short notice expenditure procedure.
- 2.9 Short Notice Expenditure Procedure:** Agreed JH to contact main spenders to advise process.
- 2.10 Policy for Payment of travel expenses to Athletes: Policy agreed**
- 2.11 Policy for Payment of travel expenses to Coaches and Officials: Policy agreed**

3. Membership

43 New members proposed and accepted by the committee, plus three new Officials

Nina Lockhart	Harvey Oliver	Isabel Redding	Angharad Wylie
Jimmy Boughey	Sian Heledd Brown-Wright	Sue Deeley	Amelia Dickens
Charlotte Dickens	Caoimhe Tobin	Conor Tobin	Mark Tobin
Ryan Tobin	Sean Tobin	Rosie Edmonds	Charlie Oliver
Charles Lyon	Mary Okyere	Karen Rushton	Harriet Sumnall
Gemma Clayson	Erin Cockerill	Lily Pearce	Christopher Rose
Ocean Rose	Harleen Bassan	Randeep Bassan	Harry Boynton
Kirstan Boynton	Kane Burgess	Steve Heighway	Mohamed Janneh
Gabriel Kane	Finbar Myers	Jannah Noorullah	Rafez Noorullah
Salma Noorullah	Laurence Scott	Jasmine Starkey	Sandis Veznieks
Jessica Waugh	Sam Whitworth	Max Wright	

- 3.1** There were 28 members, due to pay their subscriptions in Jan/Feb/Mar who had not yet paid.
- 3.2** The new membership rates had been circulated in the latest newsletter. Agreed that Second claim membership should be £90 (normal rate less £10 UKA)
- 3.3** Hardship. JE/TE/ME/A-MW will review any hardship cases in confidence.

4. Competition

- 4.1 *Spring Open (Saturday 20 April):*** Need for more Officials especially track
- 4.2 *U17/U20 team management:*** Emma/Ben & Ruth will provide management, with the aim of improving what happened in 2012
- 4.3 *Vets League:*** first meeting moved from Nuneaton to Leicester. Final may be at Charnwood.
- 4.4 *Seniors:*** JE now organising. Global email to ensure dates known and availability of athletes. Aims not to use U17s too frequently. Not to use Vets to fill gaps.

5. Governance

- 5.1** JH circulated a draft copy of the new constitution. Replies to JH by 6 May (or at next meeting).
- 5.2** Trustees – club trustees to be appointed at next meeting.

6. Road Races

- 6.1 *Draycott 5:*** success despite the very poor (snowy) weather. Some issues over start and finish locations
- 6.2 *Rugby6:*** Flyers being produced. JH to put race on Facebook site.
- 6.3 *Marshalls bibs:*** agreed that more to be obtained (A-MW to arrange)
- 6.4 *Ready Steady Run:*** 19 May help required.

7. Website

Sitemap is up and running and being populated.

8. Welfare

- 8.1** A recent complaint had been made over track etiquette issues. Parents need to be aware of what is required.

9. Junior Council

- 9.1** Meeting held in Wotton recently and is bringing the two club sites closer. Updates on club kit and communication

10. AOB/Correspondence

- 10.1 *England Athletics consultation:*** ME to attend

10.2 **Birmingham League AGM:** Club will be hosting men at Abington Park on Saturday 7 December 2013

10.3 **License for toilets at Rugby Track:** Short term license offered 1st April to 1st October. Terms do not seem reasonable and agreed not to accept. PC to decide/resolve.

10.4 **PR & Publicity:** lack of a formal PR/Publicity person to handle press and marketing is holding back the club. There is a need to recruit from within the club and join the committee.

Meeting closed at 21.56

Date of next meeting: Monday 13 May 2013 at **Creton** at 1930