

Rugby & Northampton Athletics Club: General Committee Meeting

Date: Monday 11 March 2013

Venue: Creaton

Present: Mark Exley, Terry Egan, Mary Akiens, Tim Merrey, Joe Horsley, Trish Garner,, Paul Cooper, Terry Akiens, Anne-Marie Williamson and Jim Elder

By Invitation Beverley Simms

Apologies: None

1. Matters arising

- 1.1 Club Kit Supplies:** JH said that he had ordered and received items of the new club kit. Samples were available at both sites and a steady stream of orders was being progressed.
- 1.2 Policy for short notice expenditure.** PC presented a revised version of the proposal which subject to minor rewording was agreed.
- 1.3 Travel Expenses:** PC presented a revised version of the proposal. PC to further rewrite following discussion and circulate for next meeting **ACTION PC**
- 1.4 Rugby Clubhouse:** Expenditure on exercise mats etc had not been progressed as the committee awaited details of where the mats were to be stored and whether they could be obtained cheaper elsewhere. Details required for next committee meeting.
- 1.5 Sixfields Track Inspection:** Carried out on 3 March. Throws cage needs work done before it can be used, minor track repairs needed to keep track safe and reduce need for major work. Spring clean day needed when weather improves to pressure wash certain areas and do general tidy up plus sort out steeple chase water jump. JH talking to DG
- 1.6 Admin Support:** ME/PC to have conversation on how the employment aspects will work. Agreed to fund up to 3hrs per week for both Rugby and Northampton sites plus support for membership. Job Descriptions required
- 1.7 Track and Field:** meeting of coaches and managers still to take place
- 1.8 Cross Country presentation night:** Andy Byrd arranging. Committee concerned that costs for medals and trophy engraving should be kept within budget.

2. Review of AGM

- 2.1** Once again a lack of people at the AGM. There is no easy answer on how to attract people to the meeting.
- 2.2** Following the acceptance of revised membership subscriptions for the next 12 months a revised Membership form was presented by JE and the various methods of payment were discussed. Agreed that membership rates should be posted in next newsletter plus to be sent to all coaches so that there was no ambiguity over costs for new members.
- 2.3** Receipt books to be provided at both sites to ensure that records of monies taken are available

3. Finance

- 3.1 February 2013 transactions:** reviewed and noted. Major spends were Architects bill for Rugby Clubhouse development (£3600), engraving (£1450) Nat CC Champs (£705 for coach + £700 accommodation).
- 3.2 Year to date accounts for 2013:** noted
- 3.3 Subscriptions against budget graph:** noted
- 3.4 Preliminary Budget for 2013:** Budget plan reviewed and discussed in detail. There is a need for budget constraint and all who have budgets should note that it is not target to spend up to!
 - Need to have ownerships of budgets
 - Need to ensure that all monies received are paid in currently
 - Money received on behalf of the club cannot be put against specific activities.
- 3.5 Rugby Clubhouse Development:**

We now have a set of plans from the Architect and copies were passed to the Committee for examination. The only way that this work will be funded is through sponsorship and there was a need to approach UKA for legacy funding. There is a risk that funding will not be available unless there is a direct benefit to athletics.

Staff implications need to be understood.

Agreed:

1. No further work to be done until funding stream is available
2. Written report required for next committee meeting

3.6 Rugby Clubhouse Kitchen Upgrade: Proposal to spend £2,300 (+VAT) against a budget of £2000. Committee accepted that work needed doing before track events started but wanted further quotes to ensure value for money and to be closer to budget. Action PC

3.7 Advert in Rugby Council Tax booklet: Advised that JW had agreed this and booklet printed, committee had not agreed this expenditure. More information required for next meeting. Action PC

4. Membership

31 New members proposed and accepted by the committee

Ellie Richardson	Jake Hewitt	Casey Otto	Madeline Foster
Sarah Green	Alice Grocott	Sophie Kelso	Heather Mahoney
Linda Malin	Stephen Marks	Kelley Mawer	Zahia Milsom
Glenda Murch	Charlotte Norman	Alexander O'Toole	Joseph O'Toole
Caitlin Porter	Sharon Pratt	Amparo Quinones Mendoza	Maia Reynolds
Oliver Richardson	Clare Robinson	Isabel Baker	Molly Barnett
Jackson Harris	Cerys James	Ruby Longrigg	Rees Moor
Olivia Sheehan	Hollie Reynolds	Mac Ryder	

Membership now stands at 970

- 4.1** Letter of resignation received from Stuart Nelson who is returning to Wellingborough & District after six years of competing for R & NAC.
- 4.2** Elite Athletes: TE had prepared document listing the criteria for elite athletes. Added that athletes can have one season where injury means they may not meet criteria. Needs more discussion and views to TE before the next meeting. TE to do some more investigation. Final criteria to be posted on website.
- 4.3** TE noted that although we had a formal resignation from Damien Moss last year stating he was taking a break from athletics that he had competed recently at an indoor meeting.

5. Facilities

Sixfields : Complaint received over state of ladies toilets when club uses clubhouse. TG to convey to NTFC

6. Website

TG said draft sitemap nearly complete. Will be out by end of week and further feedback to

7. Competition

7.1 EA Indoors: Won three medals: Eleanor Broom, Caleb Downes and Cage Boons

7.2 British Master Lea Valley: Angela Copson broke a number of world records for her agegroup.

8. Club Constitution and Committees

JH will produce an updated copy of the constitution with the aim of it being available for the April or May meeting

Sub groups to be reviewed at the next meeting.

9. Correspondence

None.

10. AOB

10.1 Birmingham League XC AGM- Club will be hosting men's race next year (2014).

10.2 BS reported that she had met with Ruth and Kay at Rugby and was setting up a women's running group at Sixfields on Sundays. Promoted by Jog Northampton who have provided advertising and support the group will use the Sixfields facility. It will operate as the Rugby group does with initial 16 weeks costing £25 then membership of club at £70 to continue.

PC to check actual hours that the club has the track on Sundays.

10.3 Request for club to pay costs of swimming for certain athletes as part of their training; Declined

10.4 Daycote 5: Urgent needs for marshals for this event. Email to go to members asking for assistance.

Meeting closed at 22.21

Date of next meeting: Monday 8 April 2013 at **Creton** at 1930